

McLean County Commission Proceedings
Tuesday, April 3, 2018

The first regular April meeting of the Board of Commissioners was called to order at 8:32 a.m. by Chairperson Barry Suydam. Present were Commissioners Suydam, Steve Lee, and Doug Krebsbach. Also present were Kelly Sorge of Bismarck, Auditor Les Korgel, Deputy Auditor Nancy Leidholm, and Alyssa Meier of BHG News Service.

Moved by Krebsbach, seconded by Lee, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Highway Superintendent Jim Grey joined the meeting to report that crews continue chasing snow one day and oil seal the next. He is hoping the weather will level out soon. Grey requested and was granted permission to seek estimates to replace the 40 year old natural gas furnace at the Washburn shop as it is making a lot of noises. He presented the McLean County Five-Year Road Plan to the commission compiled by Grey and Wold Engineering representative Mike Rivinius.

Moved by Krebsbach, seconded by Lee, to approve the permit request from McLean Electric Cooperative, Inc., Garrison, to install and maintain a single phase underground powerline for a half mile along County Road 27 just north of Turtle Lake located in the NE¼ of Section 29, Township 147 North, Range 80 West. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Moved by Lee, seconded by Krebsbach, to approve the permit request from West River Telecommunications Cooperative, Hazen, for an easement to survey, construct, repair, operate, upgrade, maintain, relocate, replace and remove such communication systems consisting of but not limited to cables, wires, poles, splicing boxes, and other appurtenances, upon, over and under a tract of land located in the NE¼ of Section 17, Township 146 North, Range 82 West. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Lee, to approve the permit request from West River Telecommunications Cooperative, Hazen, to install and maintain fiber cable telecommunications facilities to serve Washburn and rural Washburn areas. The maps of the various locations are on file in the Highway Superintendent's office. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Kelly Sorge, Owner/Operator of Indian Hills Resort was present to propose entering into an agreement with the Army Corps of Engineers and McLean County on taking over the management of the Deepwater Creek Recreation Area currently under the direction of the Army Corps of Engineers and provides boat access but is currently out of service for campers. Sorge has contacted the McLean County Park Board to be the primary lease holder with Indian Hills Resort as the third party lessee at no cost to a public entity. Indian Hills Resort will use the property to provide continued access to the boat ramp and parking lot with added services to the courtesy dock, providing overnight camping and maintaining sanitary restroom facilities for the season May through October. The hope is to have the park ready for acquisition in the spring and operational mid-summer of 2019. Discussion followed regarding bringing in a fish cleaning station as to what percentage each party would contribute as well as bringing in power from McLean Electric for the campsites. The McLean County Park Board recommends approval of this agreement.

Moved by Lee, seconded by Krebsbach, to concur with the McLean County Park Board and enter into an agreement with the Army Corp of Engineers and Indian Hills Resort, instructing the Auditor to work with States Attorney Ladd Erickson to oversee the details and paper work. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Moved by Lee, seconded by Krebsbach, to appoint Auditor Leslie Korgel as McLean County's delegate to the North Dakota Insurance Reserve Fund annual meeting scheduled for May 17 in Bismarck. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Discussion followed regarding the upcoming school reorganization committee meetings with Korgel requesting that Jodi Johnson, Ward County Superintendent of Schools, be appointed as McLean County Superintendent of Schools Designee to act on the county's behalf for the purpose of the annexation meetings.

Moved by Krebsbach, seconded by Lee, to approve the appointment of Jodi Johnson as McLean County Superintendent of Schools Designee. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Received and ordered filed the fee collection report from the Sheriff's Department for the month of March in the amount of \$2,344.60.

Received and ordered filed the fee collection report from the Recorder's office for the month of March in the amount of \$9,101.30.

Moved by Lee, seconded by Krebsbach, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A135049	AGGREGATE CONSTRUCTION	ROAD PROJECT CNOC-0028(055)	8,305.71
A135050	BHG INC	LOAD RESTRICTIONS AD	115.20
A135051	WILLIAM CARLSON	REIMBURSE FOR CELL PHONE	30.00
A135052	CHS INC	OIL FOR CRACK SEALING	28,120.05
A135053	CIRCLE SANITATION SERVICE	GARBAGE PICKUP – GARRISON & WASHBURN SHOPS	136.00
A135054	ELECTRONIC COMMUNICATIONS	2 SHO-ME STROBE PACKS	776.00
A135055	FORCE AMERICA DISTRIBUTING LLC	PARTS	4.09
A135056	HAUGEN'S DRAIN SERVICES	RUN 2 DRAINS OUT OF WASH BAY – LEC	485.00
A135057	JOB SERVICE NORTH DAKOTA	QUARTER ENDING 3-31-2018	1,378.44
A135058	MAYO CONSTRUCTION CO, INC.	ROAD PROJECT CP-2800(017)	17,372.84
A135059	MCLEAN SHERIDAN RURAL WATER	WATER	72.13
A135060	MENARD'S	PARTS	65.77
A135061	MIDWEST DOORS, INC.	COMMERCIAL LINEAR RECEIVER – WASHBURN SHOP	115.00
A135062	S & J HARDWARE	PART, GARRISON SHOP SUPPLIES	84.19
A135063	TITAN MACHINERY	HEAD SEAL KIT	101.52
A135064	TRUCKS OF BISMARCK	PARTS	20.58
A135065	WAGON WHEEL LUMBER	WASHBURN SHOP SUPPLIES, PARTS	72.91
A135066	WASHBURN AUTO BODY LLC	REPAIRS/LABOR	579.00
A135067	AT&T MOBILITY	SHERIFF/STATES ATTORNEY CELL SERVICE, LAND USE – DATA CARD, DES HOTSPOT	262.84
A135068	AXON ENTERPRISE, INC.	20 UCP STANDARD TASER CARTRIDGES – SHERIFF	2,397.60
A135069	CATHY BAILEY	REIMBURSE FOR JURY SUPPLIES	11.72
A135070	BHG INC	COMMISSION MINUTES, BIDS, NOTICES	704.12
A135071	ASHLEY BROSSART	INMATE CARE – JAIL NURSE	3,003.00
A135072	BUSINESS CARD	UGREEN USB 3.0 HUB, APC REPLACEMENT BATTERY	42.25
A135073	CHS CREDIT CARD DEPT	GASOLINE – SHERIFF	2,858.97
A135074	CHASE DRUG STORE	MEDICATION – PRISONER MEDICAL	296.29
A135075	CHARM-TEX, INC.	WASHCLOTHS, INMATE CLOTHING – SHERIFF	170.64
A135076	CIRCLE SANITATION SERVICE	GARBAGE PICKUP	337.00
A135077	MICHELLE EFFERTZ	REIMBURSE FOR GAS	28.64
A135078	FARMERS UNION SERVICE ASSOC	PROPERTY INSURANCE PREMIUM RENEWAL – BUSINESS, GENERAL & INLAND MARINE	131,913.00
A135079	GARRISON DIVERSION	DISBURSE MONTHLY COLLECTIONS	1,961.31
A135080	GEMPLERS	GLOVES, TAPE, PLUGS, WIPERS, TIRE REPAIR – WEED CONTROL	308.63
A135081	GERARD GOVEN	WATER BOARD MARCH MEETINGS – TRAVEL	293.60

A135082	JOHN HICKS	REIMBURSE FOR GAS	60.68
A135083	HIWAY 83 EXPRESS	DIESEL FOR BOBCAT	132.10
A135084	JB REPAIR INC	REPAIRS – 1997 CHEVY PICKUP – PARK	940.73
A135085	SHANNON JEFFERS	WATER BOARD MARCH MEETINGS – TRAVEL	856.28
A135086	JODI JOHNSON	DEVELOP PACKET FOR MYERS ANNEXATION	420.00
A135087	RICHARD JOHNSON	REIMBURSE MARCH/APRIL CELL PHONE	60.00
A135088	KEN'S BODY SHOP	IMPOUNDS & TOWING – SHERIFF	1,425.00
A135089	DOUG KREBSBACH	MARCH TRAVEL	79.57
A135090	NOELLE KROLL	REIMBURSE FOR CPR eCARDS	275.00
A135091	LEE, STEVE	MARCH TRAVEL	63.22
A135092	NANCY LEIDHOLM	MARCH TRAVEL; REIMBURSE FOR INPHOTO ID PS	195.87
A135093	LIGHT AND SIREN	FLOOR PLATE AND LEG KIT – SHERIFF	10,252.00
A135094	MCLEAN FAMILY RESOURCE CTR	DISBURSE MONTHLY COLLECTIONS	510.00
A135095	MCLEAN MERCER REG LIBRARY	DISBURSE 2017 STATE LIBRARY AID	28,038.66
A135096	MINOT AUTOMOTIVE CENTER	2017 DODGE RAM TRUCK – WEED CONTROL	38,334.00
A135097	ND ASSOCIATION OF COUNTIES	WORKERS COMP PREVIOUS YEAR RECONCILIATION – 2017	9,197.71
A135098	ND ASSOCIATION OF COUNTIES	DISBURSE 10% E-911 COLLECTIONS	994.71
A135099	NDACO RESOURCES GROUP	MANAGED SERVER PRO – APRIL; MANAGED WORKSTATIONS PRO – APRIL; 2 MONITORED COMPUTERS – APRIL; MONTHLY BACKUP FEE FOR DATTO – APRIL; SUBSCRIPTION ANTI VIRUS - APRIL	1,896.86
A135100	NDSU EXTENSION SERVICE	SALARIES – JAN THRU JUN 2018 – EFFERTZ & EDWARDS; MEALS – JUL THRU DEC 2017 – EFFERTZ & EDWARDS	25,676.90
A135101	NORTHSHORE INN & SUITES	ROOM FOR ROY – K-9 TRAINING	167.40
A135102	NW TIRE	TIRES	595.16
A135103	LYNN OBERG	WATER BOARD MARCH MEETINGS – TRAVEL	473.10
A135104	OFFICE DEPOT	HP 63 BLACK/COLOR, HP 952 MULTI PACK, 2 APC BACK-UPS BN650M1, PENS, WHITE CARD STOCK, GOLDEN ROD COPY PAPER	659.40
A135105	OTTERTAIL POWER COMPANY	BUTTE, TURTLE LAKE, WASHBURN SHOPS; COURTHOUSE, RADIO TOWER, LEC	5,868.12
A135106	POLICEONE.COM	INSTRUCTOR RE-CERTIFICATION – TASER CEW	225.00
A135107	QUILL CORP	SHIPPING LABEL	97.49
A135108	TODD SCHREINER	TRAVEL – CVSO WORKSHOP	124.26
A135109	SCOTT'S HARDWARE	JANITORIAL SUPPLIES	186.79
A135110	SIX, ANNA	REIMBURSE FOR DIABETIC TEST STRIPS – SHERIFF	35.76
A135111	CHRISTA SOMMER	CPR TRAINING – 3/12/18 – 8½ HOURS @ \$12.00/HOUR	102.00
A135112	ND STATE TREASURER	DISBURSE MONTHLY COLLECTIONS, STATEWIDE INTEROPER RADIO NETWORK FEE	7,719.46
A135113	THIRD WATCH COMMUNICATIONS	54" LIGHTBAR, SIREN CONTROL, MOUNT – SHERIFF	3,740.00
A135114	VANCE TOMLINSON	2 COMMERCIAL STUDY PACKETS	180.00
A135115	TURTLE LAKE INS AGENCY	HSB TECHADVANTAGE POLICY 4/1/18 TO	4.00

		4/1/19 BALANCE	
A135116	UNDERWOOD AMBULANCE SVC	AMBULANCE RUN FOR INMATE – SHERIFF	957.71
A135117	VERIZON WIRELESS	HIGHWAY/LAND USE CELL SERVICE	139.81
A135118	WASHBURN AUTO BODY LLC	MOUNT/BALANCE TIRES, WINDSHIELD – SHERIFF	394.97
A135119	WATER PURITY INC	WATER DELIVERED – COURTHOUSE, LEC	98.00
A135120	WEBER ELECTRIC INC	INSTALL PEDESTAL, SPEAKER IN SALLY PORT – SHERIFF	1,568.33
	MARCH PAYROLL	A detailed list of payroll funds expended is available for public inspection anytime during regular business hours in the McLean County Auditor’s office.	\$359,365.75

Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Korgel presented the budget narrative as of March 29, 2018 along with the list of delinquent taxpayers owing over \$4,000.00 showing 75 taxpayers owing a total of \$624,172.67. On the revenue side the property taxes are at 91% collected with the discount compared to 92% in 2017. Government reimbursements including PILT, State Aid, Coal Severance, etc. are at \$520,748.97 compared to \$454,016.32 in 2017. Fees and Miscellaneous revenue are at \$331,864.58 compared to \$341,864.58 in 2017. On the expense side 22.75% or \$3,256,474.94 of the 2018 budget has been expended where normally 25% would be expended.

The Chairperson recessed the meeting at 9:17 AM

The Chairperson reconvened the meeting at 9:41 AM

Sheriff J. R. Kerzmann joined the meeting along with Garrison High School Superintendent Nick Klemisch. Kerzmann requested permission to advertise to replace a deputy position recently vacated.

Moved by Lee, seconded by Krebsbach, to approve advertising to hire one or more deputies. Suydam questioned filling the position in-house because of budget restrictions. Kerzmann feels it is better to hire someone that’s licensed. Suydam questioned if it was feasible to keep so many deputies. Kerzmann stated the number of deputies is needed in order to fill obligations of the police contracts and extra summer patrols. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Kerzmann then requested permission to order ammunition at a cost of \$10,000.00; shot guns at a cost of \$12,000.00; and Tasers at a cost of \$7,000.00. He informed the commission that the department has replaced the rifles and handguns and discussion followed regarding the options of either trading in the older guns or selling them at the county auction. Suydam questioned the budget and Korgel stated we can make it work.

Moved by Krebsbach, seconded by Lee, to approve the request from Kerzmann to order ammunition at a cost of \$10,000.00; shot guns at a cost of \$12,000.00; and Tasers at a cost of \$7,000.00. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Garrison High School Superintendent Nick Klemisch was present to request help from the county in financing a School Resource Officer for the Garrison School District. He stated that within the next year or two there could possibly be federal dollars available to help fund the position. For now, he has secured one-third, or \$27,000.00, of the funding from Three Affiliated Tribes, another third from the Garrison School Board and is requesting McLean County fund the remaining third of the expense, for a total of \$81,000.00. Klemisch explained that they have a great relationship with the Sheriff’s Department and would like to improve on that. A Resource Officer can get to know the kids as well as provide a point of contact for the kids. He would like to increase safety within the school by being proactive rather than reactive. Korgel feels this could be a benefit to the county as the officer would be a county employee working for the school district for the school season from mid-August through June 1; then can be an asset to the Sheriff’s Department during the summer months to eliminate some of the over-time. Kerzmann explained that it’s best to have a trained and informed individual. A licensed police officer would also be required to do additional

training: ND School Safety Office Training; ND School Safety Conference; Alert Lockdown Inform Counter Evacuate (ALICE) Instructor Training; and School Resource Officer (SRO) Advanced Training. Lee would like to see the training costs. The Commission directed Kerzmann to continue working with Klemisch to develop a Memorandum of Understanding and return to the May 1, 2018 meeting.

States Attorney Ladd Erickson joined the meeting.

There being no further business, the chairperson declared the meeting adjourned at 10:27 a.m. until the next regularly scheduled meeting on Tuesday, April 17, 2018. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Barry Suydam, Chairperson

Nancy Leidholm, Deputy Auditor